

SUNWAY EDUCATION GROUP

Health Advisory 6 COVID-19:

Malaysia Movement Control Order (18 March – 31 March 2020)

Dear Students and Members of the Sunway Education Group (SEG),

1. On 16 March 2020, a **Movement Control Order (the “Order”)** was announced by the Prime Minister as part of the Malaysian Government’s efforts to mitigate and combat the Covid-19 spread. The Order will **take effect from Wednesday, 18 March 2020 until Tuesday, 31 March 2020**. Among the orders include the closure of all schools and higher education institutions (including pre-university).
2. After discussions with the Sunway University Vice-Chancellor, Executive Directors of our Colleges and centres including the International Schools, the Group Registrar as well as other members of SEG leadership, we would like to announce the following:
 - a. **The campus will be CLOSED for the duration of the Order.**
 - i. **Students and staff are NOT ALLOWED to come to campus during this period.**
 - ii. **Only personnel who are ensuring critical and essential operational matters will be allowed entry as necessary.**
 - b. **For Students:**
 - i. **Kindly refer to your respective programme coordinators/ schools for the latest information regarding online learning support, scheduling, examinations, and all academic related matters.**
 - ii. **For students residing in SEG residences and require accommodation support, please get in touch with the Residence Management team.**
 - iii. **FAQs will be published by the respective institutions for your guidance and reference, and will be available through www.sunway.edu.my.**
 - c. **For Staff:**
 - i. **You will be required to work from home. As such, please discuss with your respective heads/ coordinators to ensure that you have the essential items needed for work continuity.**
 - ii. **For Academic Staff, teaching and learning support will continue online. Kindly refer to your IT/ eLearning coordinators for guidance, if necessary.**
 - iii. **Steps are being taken to ensure the preservation of critical and essential operational matters, such as security, utilities and residential, IT infrastructure, research assets and more. Related personnel have been advised accordingly.**
 - iv. **Please stay connected and maintain communication with your students and colleagues**
 - v. **Support resources will also be available through www.sunway.edu.my.**

3. Key contact points for SEG institutions are as follows (during official working hours):

Sunway International School

Location	Name	Email Address	DID
Iskandar Johor	Ms Danielle Snyder	danielles@sunway.edu.my	03-7491 3729 03-7491 3730
Iskandar Johor	Ms Veronica Quek	veronicaq@sunway.edu.my	
Sunway International School, Selangor	Mr Heath Kondro	heathk@sunway.edu.my	03-7491 3731 03-7491 3724 03-7491 3725
Sunway International School, Selangor	Ms Low Fun Fun	funfunl@sunway.edu.my	
Sunway International School, Selangor	Puan Shahina Shahar	shahinas@sunway.edu.my	

Sunway College

Programme	Name	Email Address	DID
Cambridge A-Level	Ms Ruth Cheah	ruthc@sunway.edu.my	03-7491 3710
Canadian International Matriculation Programme (CIMP)	Mr George McEwan	georgemc@sunway.edu.my	03-7491 3711
Sunway Foundation Programme (SFP)	Puan Suzana Ahmad Ramli	suzanar@sunway.edu.my	03-7491 3712
Australian Matriculation (AUSMAT)	Ms Vanitha	vanitha@sunway.edu.my	03-7491 3713
Monash University Foundation Year (MUFY)	Lee Thye Cheong	tleec@sunway.edu.my	03-7491 3714
Sunway Diploma Studies	Puan Norli	anorli@sunway.edu.my	03-7491 3715
Sunway TES (Marketing)	Mr Lee Chee Loong	cheeloong@sunway.edu.my	03-7491 3716
CFAB & ICAEW	Ms Theresa Soh	theresas@sunway.edu.my	03-7491 3717
Student Activities, Alumni & MICPA	Ms Emily Chung	emilyc@sunway.edu.my	03-7491 3718
Sunway TES (CPAA & CFA)	Michelle Choo	michellec@sunway.edu.my	03-7491 3719
Sunway TES (ACCA Programme)	Lum Pey Wah	pwlum@sunway.edu.my	03-7491 3720
Sunway Le Cordon Bleu	Ho Yuw Ming	yuwmingh@sunway.edu.my mho@cordobleu.edu	03-7491 3721
PTPN Enquiries	Chin Pek Yuen	pychin@sunway.edu.my	03-7491 3722
PTPN Enquiries	Zahida Begum	zahidab@sunway.edu.my	03-7491 3723
Sunway College E-Learn/Online Learning Support	Wang Sooi Fong	sooifongw@sunway.edu.my	03-7491 3728
Sunway College @ Velocity	Ms Hilda Edwards	hildae@sunway.edu.my	03-7491 3732
Victoria University @ Sunway	Dr Jason Cheok	cheokbc@sunway.edu.my	03-7491 3733

Sunway University

School	Name	Email Address	DID
School of Science and Technology	Teo Wei Nie	sst@sunway.edu.my	03-7491 3734
School of Arts	Chong Aoi Lee	aoileec@sunway.edu.my	03-7491 3735
Centre for American Education	Shamni Nadesan Dr Sim Tze Ying	adtp@sunway.edu.my	03-7491 3736 03-7491 3737
Sunway University Business School	Sujatha Nagayah	subs@sunway.edu.my	03-7491 3738
School of Healthcare and Medical Sciences	Noor Intan Fazliana Mohamad Fu'ad	shms@sunway.edu.my	03-7491 3739
School of Mathematical Sciences	Tan Tuan Pheng	bernicecyf@sunway.edu.my	03-7491 3740

4. At SEG, these are our key contact points if there are other arising concerns:
 - a. Health & Safety: +603 7491 8622
 - b. International Office: +6019 336 2242
 - c. Residence Management: +6019 273 2558 / +603 7652 5500

5. SEG is guided by the various guidelines and instructions issued by the Malaysian Government, health and education authorities and will continue to provide updates from time to time. While we have received many queries, please be assured that our team is working hard to keep everyone abreast of developments while supporting all local and international students and staff.

Thank you for your continued support and understanding.

Elizabeth Lee (Dr)

Chief Executive Officer

Sunway Education Group

17 March 2020