



SUNWAY

COLLEGE Johor Bahru



Taman Mount Austin

OFF-SITE

Student Enrolment and Registration Application Guide

NOTE : This process is only applicable for enrolment of Malaysian students at the JB campus in Taman Mount Austin

STEP 1

Contact an **Education Counsellor** for a detailed consultation to confirm your eligibility for admission into your chosen programme.

They are available Monday-Friday from 8.30am-5.30pm via telephone, whatsapp or SMS or via livechat at www.sunway.edu.my/jb



+607 3596880



+6019 750 1707



infojb@sunway.edu.my

STEP 2

1. Download the Application Form at <https://sunway.edu.my/jb/admission/forms>
2. Complete the form by filling **ALL** relevant fields (fields which are not relevant, please state N/A).
3. Sign the form on page 4 and date it, if you are below **18 years** at time of application, please have a parent or guardian sign at the relevant space.
4. Print or save (in pdf) the completed form.

SUNWAY
COLLEGE Johor Bahru

STUDENT ID: _____

No.3, Jalan Austin Heights Utama, Taman Mount Austin, 81100 Johor Bahru, Johor, Malaysia. DK265(J)
Telephone: +6 07 359 6880 Fax: +6 07 359 6890 Website: <http://www.sunway.edu.my/jb> Email: infojb@sunway.edu.my

APPLICATION FORM (Malaysian Student)

NAME (as in MyKad) : _____

INTAKE (month / year) : _____

PRE-UNIVERSITY PROGRAMMES

AUSTRALIAN MATRICULATION (Western Australian Certificate of Education)

CAMBRIDGE A-LEVELS (Cambridge International Examinations)

MONASH UNIVERSITY FOUNDATION YEAR (MUFY) in collaboration with Monash International, Australia

FOUNDATION IN _____

DIPLOMA PROGRAMMES

DIPLOMA IN BUSINESS ADMINISTRATION

DIPLOMA IN EVENTS MANAGEMENT

DIPLOMA IN HEALTH CARE MANAGEMENT

DIPLOMA IN HOTEL MANAGEMENT

DIPLOMA IN INFORMATION TECHNOLOGY

DIPLOMA IN INTERNATIONAL BUSINESS

DIPLOMA IN MARKETING

DEGREE PROGRAMMES

BACHELOR OF BUSINESS (BBA) in collaboration with Victoria University Melbourne, Australia

MAJOR: _____

PROFESSIONAL ACCOUNTING PROGRAMMES

ACCA QUALIFICATION

CERTIFIED ACCOUNTING TECHNICIAN (CAT)

OTHER PROGRAMMES

CERTIFICATE IN HOTEL OPERATIONS

INTENSIVE ENGLISH PROGRAMME (IEP)

OTHERS : _____

REMARKS (FOR OFFICE USE ONLY)

Entitlement:

Sibling discount – RM500

Progression discount – RM1000

30% Community Bursary School / PPD: _____

10% Continuing Bursary

Special Bursary Award

Others: _____

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STEP 3

Make payment for the **RM600** Enrolment Fee (*non-refundable*) via any of the following channels :-

Interbank GIRO / Telegraphic Transfer

Payee name : Sunway College Johor Sdn Bhd
Bank name : CIMB Bank Berhad, 2 Jalan Sagu 1, Taman Daya, 81100 Johor Bahru.
Account no. : **8006091508**
Swift Code : CIBBMYKL

Online Banking

- a. **CIMB Clicks** : For existing 'CIMB Clicks' users - www.cimbclicks.com.my
b. **CIMB Bazaar** : For online banking users from other banks - FPX payment option from participating banks
(Maybank, RHB Bank, Public Bank, Bank Islam, Hong Leong Bank)

JomPAY



Billar Code : 8862
Ref -1 : Student ID
Ref -2 : Student NRIC/Passport Number/ Sunway Pals No.

JomPAY online at internet & Mobile Banking with your Current, Savings or Credit Card Account.

Online Payment

<https://epayment.sunway.edu.my/suncoljohor>

STEP 4

Email your application to our Information Centre team at infojb@sunway.edu.my or the assigned Education Counsellor and attach your documents in the following order

1. Application Form (all 4 pages in the correct order)
2. NRIC (MyKad) – please scan in full colour, front and back
3. SPM/IGCSE/UEC examination results – please scan in full colour
4. Proof of payment (cash deposit slip, transaction confirmation etc)

Please Note

For A-level, AUSMAT, MUFY and ACCA applications, a subject registration form will also be required. Please ask the Education Counsellor about this!

Your OFF-SITE Registration is now



IMPORTANT

- The hardcopy of Application Form and all original supporting documents must be presented to the attending Education Counsellor to be certified before commencement of studies.
- An acknowledgement of enrolment will be sent by email within 3 working days by the Administration Department.
- eReceipt for payment will be sent by email within 3-5 working days (subject to bank clearance) by Financial Services.