



School of Business

# CERTIFICATE IN BUSINESS STUDIES

(N/345/3/1085)(07/25)(MQA/FA13738)



## Programme Highlights

- Approved and Accredited by Malaysian Qualifications Agency (MQA)
- Equips students with fundamental knowledge in all areas of business, including basic Management and Accounting
- Prepares students for further studies at Diploma level in business or related programmes at Sunway College Ipoh, Sunway University and elsewhere
- Supportive and nurturing learning environment
- Qualified, experienced and caring academic team



## Entry Requirements

- Pass SPM with a minimum of 1 credit in any subject
- Pass Sijil Kemahiran Malaysia (SKM) Level 2 in the related field
- Pass UEC with minimum 1B
- Other relevant equivalent qualifications recognised by the Malaysian Government



## Duration

- 4 Semesters (1 year and 6 months)



## Intakes

- January
- April
- August



## Assessment

- Continuous assessment and final examination



## Progression - Available Undergraduate Programmes

SPM/O-Level/UEC or  
equivalent qualifications



Certificate in  
Business Studies  
(18 months)



### Sunway College Ipoh

- Diploma in Business Administration
- Diploma in Information Technology
- Diploma in Marketing
- Diploma in Entrepreneurship



### Sunway University Bachelor's Degree



- BSc (Hons) Marketing
- BSc (Hons) in Accounting & Finance
- BSc (Hons) Business Management
- BSc (Hons) Business Studies
- Bachelor of Business Analytics (Hons)
- BA (Hons) Entrepreneurship
- BSc (Hons) in International Business
- BSc (Hons) Global Supply Chain Management
- Bachelor (Hons) in Finance
- BSc (Hons) Financial Analysis
- BSc (Hons) Financial Economics

### Victoria University Bachelor of Business

Single/ Double major options available:



- Accounting
- Banking & Finance
- Financial Risk Management
- Marketing
- International Trade
- Management & Innovation
- Supply Chain & Logistics Management

Other  
Universities  
placement

Employment  
or  
Enterprise

Note: Many programmes under the Sunway University Business School are validated by Lancaster University. Upon successful completion of the programme, graduates are awarded 2 certificates, one from Sunway University and another from Lancaster University



## Programme Structure

### Courses Offered

- Bookkeeping
- Introduction to Business English 1
- Management Basics
- Essentials of Business Mathematics
- Computer Application for Business
- Business Accounting
- Introduction to Business English 2
- Introduction to Marketing
- Principles of Economics
- Fundamentals of Probability and Statistics
- Management Information Systems
- Introduction to International Business and Business Ethics
- New Media in Digital World
- Human Resources and Law
- Introduction to Entrepreneurship
- Business Finance
- Business Communication

### Additional MOHE compulsory General Studies Subjects

- Study Skills\*\* ●●
- Philosophy and Current Issues ●
- Globalization and Contemporary Issues ●●
- Bahasa Melayu Komunikasi 1 ●
- Bahasa Kebangsaan A (BKA)\* ●

- Local student
- International student

\*Applicable to students who did not sit for SPM / did not obtain a Credit in SPM Bahasa Melayu

\*\*Applicable to students who have a Credit in SPM Bahasa Melayu

RM **670** million  
awarded in Scholarships & growing  
jeffreycheah.foundation

### Application & enrolment, kindly contact :

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### Stay connected with us:



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