EXAMINATION REVIEW COURSE
Parts 1, 2 and 3

In conjunction with

THE INSTITUTE OF INTERNAL AUDITORS
INTERNATIONAL CONFERENCE
KUALA LUMPUR, MALAYSIA / JULY 10-13, 2011

14 - 17 JULY 2011
8.00am - 5.45pm
CROWNE PLAZA MUTIARA
Kuala Lumpur, Malaysia

Register early to enjoy early bird rates

Organised by

The Institute of Internal Auditors
Malaysia

SUNWAY TES
The Certified Internal Auditor (CIA) is the only globally recognised certification awarded by The Institute of Internal Auditors (IIA) in USA. CIA develops in auditors competencies and professionalism required in the internal audit field, and certifies a person as a professional internal auditor.

In conjunction with the 2011 IIA International Conference in Malaysia, IIA Malaysia and Sunway-TES will be organising a CIA Examination Review Course for candidates who are registered for the CIA examinations. This review course is a good opportunity for conference delegates to have a final review of the key examination topics and discuss exam techniques prior to the CIA examinations.

**Course Objectives**

The review course is designed to give candidates an overview of the topics covered in the CIA examination. Specifically, the objectives are to enable candidates to:

- Focus on topics that a majority of students may have difficulties with.
- Identify areas within the syllabuses that require attention and further studies.
- Explore best approaches and techniques in responding to examination questions.

**Course Pre-requisite**

As the CIA examination review course is neither an intensive revision session nor a condensed version of a regular class effort, it is highly encouraged that candidates study the relevant parts of the IIA’s CIA Learning System. They are also required to attempt all the extended quizzes in the CIA Learning System at least 14 days prior to attending the review course.

**Course Sections**

The course will be based on the contents specified in the CIA Learning System. Special focus will be given in accordance to the CIA examination weightings, level of knowledge (awareness or proficiency) and topics that candidates have difficulties to comprehend.

| CIA Part 1: The Internal Audit Activity’s Role in Governance, Risk, and Control (1 day) |
| • Comply with The IIA’s Attribute Standards |
| • Risk and control knowledge elements |
| • Establish a risk-based plan to determine the priorities of the internal audit activity |
| • Plan engagements |
| • The nature of internal audit work in risk management, control, and governance |

| CIA Part 2: Conducting the Internal Audit Engagement (1 day) |
| • Conduct engagements |
| • Conduct specific engagements |
| • Monitor engagement outcomes |
| • Fraud knowledge elements |
| • Engagement tools |

| CIA Part 3: Business Analysis and Information Technology (2 days) |
| Day 1 |
| • Financial accounting and finance |
| • Managerial accounting |
| Day 2 |
| • Information technology |
| • Business processes |
| • Regulatory, legal, and economics |

**Course Delivery**

All the review sessions will be conducted in both class and lecture format. Question and answer sessions are scheduled at the end of each session to provide interaction between instructors and candidates, and among candidates themselves.
Course Schedule

The review course, covering Parts 1, 2 and 3 of the CIA examinations, consists of 26 contact hours delivered over 4 consecutive days from 14 to 17 July 2011. Dates, times and names of instructors are shown below.

<table>
<thead>
<tr>
<th>Parts of CIA</th>
<th>Date</th>
<th>Time</th>
<th>Instructors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part 1</td>
<td>14 July 2011</td>
<td>8.00am - 5.45pm</td>
<td>Stanley Yap Onn Nam</td>
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<tr>
<td>Part 2</td>
<td>15 July 2011</td>
<td>8.00am - 5.45pm</td>
<td>Madhu Marimuthu</td>
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<tr>
<td>Part 3</td>
<td>16 July 2011</td>
<td>8.30am - 5.45pm</td>
<td>Lim Hooi Hoon</td>
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<td></td>
<td>17 July 2011</td>
<td>8.30am - 5.45pm</td>
<td>Josephine Low Suet Moi</td>
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</tbody>
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Instructors’ Profile

Stanley Yap Onn Nam, PDipM (UK), MBA (UK), CIA (USA), FIIA, CA, CPA, CPT, MCIM (UK)

Stanley Yap was the President of The Institute of Internal Auditors (IIA) Malaysia in 1993/94. Possessing varied academic and professional qualifications, he has over thirty years of experience in internal auditing, external auditing, commerce, banking and general consulting. Stanley held the position of the Chief Internal Auditor of the nation’s largest public-listed petrochemical company, two public-listed conglomerates, and also the oldest bank in Malaysia. In consulting, Stanley was the Chief Executive Officer of a firm that specialises in risk management, business process re-engineering and internal audit consulting services. He is currently involved in the education sector, being appointed as an instructor for Part 1 of the Certified Internal Auditor (CIA) Programme at Sunway-TES.

Madhu Marimuthu, CA (M), MBA (UK), BBA (Acc.), CIA (USA), FIIA

Madhu Marimuthu was the President of The Institute of Internal Auditors (IIA) Malaysia in 1997/1998. He has over 25 years of professional experience in internal auditing, external auditing, commerce, and consulting. His last position in the corporate world was General Manager, Internal Audit of a public-listed company which was part of a large conglomerate in Malaysia, taking charge of internal audit, risk management and quality. Madhu was instrumental in bringing the CIA examination to Malaysia when he visited IIA Inc., US in 1993. The CIA examination was subsequently offered in Malaysia in November 1994. He is currently involved in the training, education and consulting sector and has been appointed as an instructor for Part 2 of the Certified Internal Auditor (CIA) Programme at Sunway-TES since April 2009. Madhu is a Chartered Accountant and a member of the Malaysian Institute of Accountants.

Lim Hooi Hoon, CIA (USA), AIIA, ACMA (UK), CA

Hooi Hoon has recently completed her studies for the MSc in Strategic Planning from the Edinburgh Business School, Scotland. Her last position in the corporate world was a Finance Director in an international advertising agency and prior to that, she was the Chief Internal Auditor in a manufacturing and engineering company, a role that she was seconded to when the Malaysian Code of Corporate Governance took effect in 2001. In the early years of her career, following the award of a CIMA qualification, Hooi Hoon worked for 2 years in Coopers & Lybrand and another year as an accountant in a manufacturing company. Having almost twenty years of corporate career experience, Lim is currently a lecturer of accounting and corporate finance subjects. She is also a trainer for IIA Malaysia’s Beginning Auditors Tools & Techniques and a member of its Academic Relations Committee.

Josephine Low Suet Moi, MBA (UK), CIA (USA), CISA (USA), CFE (USA), CSI (USA), CMIIA

Josephine is the Head of Group Systems and Internal Audit of Tan Chong Motors Holdings Berhad and has over 20 years of experience in both internal and external auditing. She is the co-author of the first Malaysian textbook on internal auditing, Internal Audit Practices, published by IIA Malaysia. Josephine was the Honorary Secretary of IIA Malaysia for two terms, the Deputy Chairman of Academic Relation Committee in 2006 and the Professional Development Committee in 2009. She is currently the Vice President of IIA Malaysia for the second term as well as the Chairman of the Research and Technical Advisory Committee. As the Project Champion, Josephine represented IIA Malaysia on the Common Body of Knowledge of Global IIA (CBOK) that focuses on global sharing of auditing surveys and internal auditing practices among members.

Contact Details

For enquiries or registration, kindly contact:

Juliana Adam or Alex Lee
SUNWAY-TES SDN BHD
2, Jalan Universiti, Bandar Sunway, 46150 Petaling Jaya, Selangor, Malaysia
Tel : 603-7491 8622 Fax : 603-5631 8391
Email: julianaw@sunway.edu.my / alexl@sunway.edu.my

Siti Arafah
THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA
160-3-3, Kompleks Maluri, Jalan Jejaka, Taman Maluri, 55100 Kuala Lumpur, Malaysia
Tel : 603-9282 1148 Fax : 603-9282 1241
Email: arafah@iiam.com.my
SECTION 1: PERSONAL DETAILS
NAME as per passport
PASSPORT NO.
NATIONALITY
MAILING ADDRESS

CONTACT NO.

EMAIL

ORGANISATION

POSITION

DO YOU HAVE THE OFFICIAL IIA’S CIA LEARNING SYSTEM (VERSION 2 OR 3)? □ Yes □ No
If "No", you are required to purchase the CIA Learning System as part of the registration fee. Kindly refer to fee payment “Including CIA Learning System” (Section 2).

SECTION 2: REGISTRATION AND FEE PAYMENT

<table>
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<tr>
<th>Parts</th>
<th>Excluding CIA Learning System</th>
<th>Including CIA Learning System</th>
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<tr>
<td></td>
<td>on/before 31 May 2011</td>
<td>MYR</td>
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<tr>
<td>Part 1</td>
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<td>550</td>
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<td>Part 2</td>
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<td>Part 3</td>
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<td>800</td>
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<tr>
<td>Parts 1, 2 and 3</td>
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<td>1,700</td>
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Total Fees Payable: MYR

SECTION 3: PAYMENT DETAILS
Registration fees must be paid within 14 days of registration. All payments should be made payable to “The Institute of Internal Auditors Malaysia”.

☐ OPTION 1: CREDIT CARD
I hereby authorise IIA Malaysia to charge my credit card for the total amount of:
Total amount due
Type of Card □ MasterCard □ Visa
Card No.
Expire Date
Secure Code (CW/CVC)
Card Holder Name
Card Holder Signature

☐ OPTION 2: TELEGRAPHIC TRANSFER
Swift bank transfer must be made, without charges, to the beneficiary and payable to “The Institute of Internal Auditors Malaysia” in Malaysian Ringgit (MYR).
Important: Please include a copy of your bank transfer slip with your form. Bank charges are to be borne by the payee.

Name of Bank
Malayan Banking Berhad
Account No. 5144 0450 1825
Swift Code MBBEMYKL

SECTION 4: PARTICIPANT DECLARATION
The organisers reserve the right to make changes where deemed necessary, with or without prior notice to parties concerned. All disputes are subject to the Malaysian Law. All registration data given in this form is for administrative handling of the review course.

I, ____________________________, declare that all information provided in this form is complete and correct. I also further agree to abide by the abovementioned terms.

______________________________
Signature of Participant
______________________________
Date

REGISTRATION
• Candidates may register for a single part or a combination of any of the three parts.
• All registrations must be done using this registration form.
• After completing the form, kindly submit it to Sunway-TES by post, email or fax to:
  Juliana Adam/Alex Lee
  SUNWAY-TES SDN BHD
  No. 2, Jalan Universiti, Bandar Sunway, 46150 Petaling Jaya, Selangor, Malaysia.
  Fax No.: (+603) 5631 8391
  Email: julianaw@sunway.edu.my alexl@sunway.edu.my

• A confirmation email will be sent to participants within 5 working days upon receipt of the duly completed form.

FEES AND PAYMENT
• Fees include breakfasts, lunches and tea/coffee breaks.
• Fees must be paid in full within 14 days of registration. Otherwise, registration will be cancelled.

GROUP REGISTRATION
Registration of 5 persons or more will be entitled to a 10% discount of total fees payable. For group registration, each candidate must complete a registration form. All forms must be attached and submitted together.

CANCELLATION AND REFUND
• All cancellation and refund requests must be in writing.
• Cancellations received prior to the commencement of the review course will incur a MYR100 administrative fee.
• There is no refund if notice of cancellation is given after the commencement of the course.